

Privacy Policy

Last Updated: [12/7/2025]

Welcome to Skills Professional Services (“we,” “our,” or “us”). Your privacy is important to us. This Privacy Policy explains how we collect, use, disclose, and protect your information when you visit www.skillsprofessionalservices.com

(the “Website”) or use our services that allow professionals to register, upload their work, and connect with clients seeking services.

By accessing or using our Website, you agree to the practices described in this Privacy Policy. If you do not agree, please do not use our services.

1. Information We Collect

We collect different types of information to provide and improve our services.

1.1 Personal Information

When you create an account or interact with our platform, we may collect:

Full name

Email address

Phone number

Profile photo

Password (encrypted)

Address or location (if provided voluntarily)

1.2 Professional Information

For professionals registering on the website:

Skills and expertise

Uploaded work samples (e.g., images, documents, portfolios, videos)

Work history

Certifications or qualifications

Service pricing or rates

1.3 User-Generated Content

Any content you upload, publish, or share on the Website, including:

Profile information

Reviews

Messages between service providers and clients

1.4 Automatically Collected Information

We collect certain data automatically when you browse or interact with the Website:

IP address

Browser type and version

Device information

Pages visited

Time spent on pages

Cookies and tracking technology data

2. How We Use Your Information

We use your information to:

Create and manage user accounts

Allow professionals to upload work and showcase services

Connect clients with professionals

Facilitate communication between users

Process transactions (if applicable)

Improve website functionality and user experience

Prevent fraud and ensure platform security

Send important notifications, updates, or marketing messages (you may opt-out anytime)

3. Sharing and Disclosure of Information

We do not sell your information. However, we may share your data under the following circumstances:

3.1 Public Information

Information professionals upload to their profiles (e.g., work samples, name, skills) will be visible to the public and potential clients.

3.2 Service-Related Sharing

We may share information with:

Payment processors (if applicable)

Hosting and cloud service providers

Customer support tools

Third-party analytics services

All third parties are required to protect your data.

3.3 Legal Requirements

We may disclose your information if required to:

Comply with a legal obligation

Protect the rights, safety, or property of users

Prevent fraud or security threats

4. Cookies and Tracking Technologies

We use cookies to:

Improve website performance

Store user preferences

Track usage analytics

Enhance your browsing experience

You may disable cookies through your browser settings, but some features may not function properly.

5. Data Security

We implement robust security measures to protect your information, including:

SSL encryption

Secure password storage

Regular security updates

However, no method of online transmission is 100% secure. We cannot guarantee absolute protection.

6. Your Rights

Depending on your location, you may have the right to:

Access your personal information

Update or correct your information

Delete your account

Request deletion of your data

Opt-out of marketing communications

To make such requests, contact us at support@skillsprofessionalservices.com.

7. Children's Privacy

Our Website is not intended for children under 18. We do not knowingly collect information from minors. If we discover such information, we will delete it promptly.

8. Third-Party Links


The Website may contain links to third-party websites. We are not responsible for their content or privacy practices. We encourage you to review their policies independently.


9. Changes to This Privacy Policy

We may update this Privacy Policy periodically. Any changes will be posted with an updated “Last Updated” date. Continued use of the Website after changes indicates your acceptance.

10. Contact Us

If you have any questions or requests regarding this Privacy Policy, please contact us at:

 support@skillsprofessionalservices.com

 www.skillsprofessionalservices.com