

## Frequently Asked Questions (FAQ)

### Skills Professional Services

Welcome to the FAQ section of Skills Professional Services. Here you will find answers to the most common questions from both professionals and clients using our platform.

#### 1. What is Skills Professional Services?

Skills Professional Services is an online platform where professionals can register, create profiles, upload their work, and get hired by clients who need their services. We connect skilled individuals with people looking for reliable and professional service providers.

#### 2. How do I create an account?

To create an account:

Visit [www.skillsprofessionalservices.com](http://www.skillsprofessionalservices.com)

Click on Sign Up

Provide your required information

Verify your email (if required)

Complete your profile

You can start using the platform immediately after registration.

### 3. Who can register on the platform?

Any professional with a skill or service to offer—such as graphic designers, writers, developers, artisans, consultants, etc.—can register on the platform. Clients looking to hire service providers can also register.

### 4. Is registration free?

Yes, registering on the platform is free. However, some advanced features or promotional tools may have additional charges (if applicable).

### 5. How do professionals upload their work?

After logging in:

Go to your dashboard

Click on Upload Work or Add Portfolio

Upload images, documents, videos, or links showcasing your work

Add descriptions and tags

Your uploaded work will appear on your public profile.

## 6. How do clients hire professionals?

Clients can:

Browse through professional profiles

View their skills, portfolios, and reviews

Contact professionals directly through the platform

Discuss project details and negotiate terms

Hire the professional based on agreed conditions

All hiring decisions are made between the client and the professional.

## 7. Does Skills Professional Services get involved in project agreements?

No. We only act as a connecting platform.

All project details—including pricing, timelines, and deliverables—are decided between the professional and the client.

## 8. How are payments handled?

If direct payments are made between client and professional, Skills Professional Services is not responsible for managing them.

If the platform has a secure payment system, then payments will follow the payment processor's policy.

**9. Can I edit or delete my profile?**

Yes. You can update your profile at any time through your dashboard.

If you wish to permanently delete your account, contact support at [support@skillsprofessionalservices.com](mailto:support@skillsprofessionalservices.com).

**10. What happens if I have a dispute with a client or professional?**

We encourage both parties to discuss and resolve disputes professionally.

Skills Professional Services may assist by facilitating communication, but we do not provide mediation, arbitration, or refunds for service disputes.

**11. Is my information safe on the platform?**

Yes. We take data protection seriously and follow modern security practices to protect your personal details. For more information, see our Privacy Policy.

**12. What type of content can I upload as a professional?**

You can upload:

Images of completed work

Documents and samples

Videos

Portfolio links

You must not upload:

Copyrighted content you do not own

Offensive or illegal materials

Misleading or fraudulent information

13. How do I contact customer support?

You can reach us by emailing:

 [Insert Email Address]

We will respond as soon as possible.

14. Can I promote my services on the platform?

Yes. Your profile and portfolio act as your promotion tools. Additional promotional features may be available, depending on the platform's offerings.

15. Is there a mobile app for Skills Professional Services?

If a mobile app is available, it will be announced on the website. For now, the website is fully optimized for mobile browsing.

If you'd like, I can also create an About Us page, Home page content, Mission & Vision statements, or Professional profile templates for your website.